## Motor Vehicle Plates/Driver Licence Refund Request Form

### CLIENT IDENTIFICATION

<table>
<thead>
<tr>
<th>CLIENT[s] or COMPANY NAME</th>
<th>DATE OF BIRTH</th>
<th>TELEPHONE NUMBER</th>
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### TYPE OF REFUND:

- [ ] Licence Plate / Sticker - Plate No. __________________
- [ ] Driver Licence

### REASON:

- [ ] Sold
- [ ] Left Province
- [ ] Deceased
- [ ] Repossession
- [x] Licence Plate / Sticker - Plate No. __________________
- [ ] Driver Licence
- [ ] Salvage (Junked)
- [ ] Non-Repairable
- [ ] Class Change
- [ ] Vehicle Deleted from IRP Fleet
- [ ] Change of Plate
- [ ] Plate Not in Use
- [ ] Medical/Physical or Non-Compliance of Demand
- [ ] Stickers Returned
- [ ] Other

If applying for a Licence Plate refund and you do not have the plate(s) to surrender, the plate owner must complete the Statutory Declaration below.

### STATUTORY DECLARATION

I, ______________________________________________, of the above stated address, do solemnly declare as follows:

1. **That** I am the owner of the Vehicle Licence Plate(s) indicated above.

2. **That** the [ ] plates were stolen and not recovered

   - Reported to ________________________________
   - Police Agency

   - Date Stolen D M Y Y

   - Incident Report No. ____________________________

   - plates were lost

   - Details ______________________________________

   - Date Lost D M Y Y

   - plates were demolished and unretrievable due to an accident

   - Other _______________________________________________________________________________

3. **That** I will return the Vehicle Licence Plate(s) to the Registry of Motor Vehicles in the event they are recovered.

4. **That** I make this Solemn Declaration conscientiously believing it to be true and knowing that it is of the same and effect as if made under oath by virtue of the Canada Evidence Act.

Declared before me at ________________________________ in the County of ________________________________

City/Town Province of Nova Scotia; this ________________________________ day of ________________________________

Number Month Year

A Barrister or Commissioner of Oaths of the Supreme Court of Nova Scotia

Signature of Declarant

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### FOR INTERNAL USE ONLY - To be completed by RMV CSR

<table>
<thead>
<tr>
<th>Plate Number</th>
<th>Accepted by (User Name)</th>
<th>Date D M Y Y</th>
<th>Class</th>
<th>Expiry D M Y Y</th>
<th>Driver licence surrendered</th>
<th>Yes</th>
<th>No</th>
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Refund $___________________ x __________ = $___________________ + HST = $___________________

Fee Paid $___________________ Total Months _______ Gross Amount $___________________ Administration Fee $___________________ Refund Amount $___________________

Form #REQ16 11/14