INDIGENOUS LABOUR ENGAGEMENT CHECKLIST

ALL ENQUIRIES: (MEBO) ALEX PAUL, EXEC. DIRECTOR, CELL: 902-565-6897 OR EMAIL: ALEXPAUL@MEBONS.CA

PART 1A: Contractor to complete Part 1A only and email to MEBO at the start of the contract.

Contract Number: _____

Project Engineer: _____ Contact Info: _____

Contractor: _____ Contact Info: _____

Notes:

PART 1B: Community Contact: _____ Date: _____

MEBO to complete Part 1B, sign and return via email to the Contractor and cc Project Engineer

Names:

Notes:

Part 1 complete: **Date:** **Signature (MEBO):**

PART 2: Contractor to complete Part 2 and email to MEBO at the conclusion of the contract.

MEBO to add any notes (if applicable) sign and return via email to the Contractor and cc Project Engineer

Project Info Session Date: _____

Job Fair Session Date: _____

Number of Applicants: # _____

Total employed on project: # _____

Type of employment

Employee name(s):	Employer (ie. Contractor or Sub)	Job Category (ie. labourer, trades person, traffic control etc.)	Start Date	End Date

Notes:

Part 2 complete: **Date:** **Signature (MEBO):**

Project Engineer: Note: A copy signed by MEBO showing completion of Part 2, is to be inlcuded with Final Submission Package.