

INDIGENOUS LABOUR ENGAGEMENT CHECKLIST

ALL ENQUIRIES: (MEBO) ALEX PAUL, EXEC. DIRECTOR, CELL: 902-565-6897 OR EMAIL: ALEXP@MEBONS.CA

PART 1: Acknowledgment of Indigenous Labour Engagement: Contractor to submit to acknowledgment to HCS before award of contract tendering.hcs@novascotia.ca.

I acknowledge the Indigenous Labour Engagement and will complete part 2A before proceeding with work on Project.

Contractor:

Signature:

PART 2A: Contractor to complete Part 2A only and email to MEBO at the start of the contract.

Contract Number:

Project Engineer:

Contact Info:

Contractor:

Contact Info:

Potential # of Employees:

Existing Employees Identifying as Indigenous:

PART 2B: MEBO to complete Part 2 B, sign and return via email to the Contractor and cc Project Engineer:

Community Contact:

Date:

Names:

Further Community Engagement required: Yes No

Part 2 complete:

Date:

Signature:

PART 3: Contractor to complete Part 3 and email to MEBO at the conclusion of the contract. MEBO to add any notes (if applicable) sign and return via email to the Contractor, cc Project Engineer and HCS (hcsauditing@novascotia.ca).

Project Information Session:

Community Engagement Session:

Number of Applicants:

Total # Employed:

Employment Record:

<u>Employee's Name</u>	<u>Employer</u> (Contractor/Sub-Contractor)	<u>Job Category</u> (Labourer, TCP , etc)	<u>Start Date</u>	<u>End Date</u>
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Part 3 Complete:

Date:

Signature(MEBO):

Project Engineers Initials: