

**Policy for  
Appendix C  
Post-Project HSE Evaluation Form – TIR Use Only**

File Number	
Project Manager	

**Scoring Formula:** 3 = Met Expectations  
 2 = Met Most Expectations – Some review required  
 1 = Met Some Expectations – More extensive review required  
 0 = Did Not Meet Expectations – Full review required

**Contractor's Score:** \_\_\_\_\_ / 60 (Highest Possible Score)

**Contractor HSE Performance**

No. 1	ITEM	Met	Met Most	Met Some	Did Not Meet
1.1	Were company HSE rules and corrective action policies followed (i.e., noncompliance of PPE use, etc.)				
1.2	Were TIR representatives notified in a timely manner regarding incidents, accidents, injuries, regulatory inspections and orders, etc.				
1.3	Were the appropriate authorities notified of any HSE incidents (i.e., Departments of Labour and/or Environment, etc.)				
1.4	Were written reports compiled and submitted as required (i.e., incident investigations, site inspections, hazard assessments, tool box talks, JOHSE Committee minutes, etc.)				
1.5	Were tool box or tailgate safety meetings held as indicated in the Project Safety Plan				
1.6	When deficiencies in HSE performance were noted and explained by TIR to the contractor, did the contractor seek to identify the underlying causes and develop a corrective				

	action plan to adequately manage the deficiency				
1.7	Did the contractor follow the Project HSE Plan				
1.8	Was there a good level of cooperation and communication between the parties at the project site				
1.9	Was housekeeping and site organization appropriate				
1.10	Were complete copies of Department of Labour and/or Environment inspection reports and orders provided to TIR in a timely manner				
1.11	Were the appropriate number of committee meetings held				
1.12	Was PPE use monitored and enforced by the contractor				
<b>Sub-total</b>					

See Below Comment:

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### HSE Management

No. 2	ITEM	Met	Met Most	Met Some	Did Not Meet
2.1	Was the contractor's HSE representative knowledgeable and available to address HSE issues				
2.2	Were supervisory and management staff knowledgeable and available to address HSE issues				
2.3	When the company's supervisor or manager was absent from the site was there a competent replacement on site				
2.4	Did the contractor effectively monitor the sub-contractor's portion of the project for HSE performance				
2.5	Was there a demonstrated commitment to HSE				
<b>Sub-total</b>					

See Below Comment:

**Sub-contractor(s) HSE Performance**

No. 3	ITEM	Met	Met Most	Met Some	Did Not Meet
3.1	Overall HSE performance of the sub-contractor(s)				
3.2	Did the sub-contractor (s) provide effective supervision at the project site				
3.3	Were copies of Department of Labour and/or Environment inspection reports and orders provided to TIR in a timely manner				
<b>Sub-total</b>					

See Below Comment:

**Sections requiring written response from the contractor**